

The Modern High School Resume

A lot of students assume they cannot make a strong resume because they have never had a formal job before. In reality, employers and internship coordinators care more about initiative, consistency, communication, and proof that you can follow through on responsibilities. This guide walks through how students can turn their real experiences into a resume that feels professional and organized.

What Counts as Experience?

Experience does not only mean paid work. Sports, volunteering, clubs, personal projects, babysitting, community involvement, tutoring, music, leadership roles, and even independent learning can all be included on a resume when presented correctly.

Strong Resume Sections

Section	Examples
Education	School name, GPA, coursework, academic honors
Activities	Track & field, student council, robotics, music
Projects	Apps, websites, research, design work
Volunteer Work	Food banks, tutoring, local organizations
Skills	Google Suite, Canva, coding, communication

Final Resume Checklist

- Keep the resume to one page.
- Use clear section headers.
- Avoid large blocks of text.
- Proofread carefully for grammar and spelling.
- Save the file as a PDF before submitting.